

*Sensitive Security Information (when filled out)*

## USCG FACILITY SECURITY SPOT CHECK GUIDE

Facility: \_\_\_\_\_ FIN: \_\_\_\_\_ Activity #: \_\_\_\_\_

Date Conducted: \_\_\_\_\_ CG Team: \_\_\_\_\_ & \_\_\_\_\_

<b>Requirements as per 33 CFR Subchapter H</b>		<b>SAT</b>	<b>N/O</b>	<b>N/A</b>	<b>FAIL</b>
<i>(Suggestions for SSCs; may use some or all)</i>	<i>Cite</i>				
<b>Compliance Documentation</b> – (Are the FSP/ASP/LOA up to date, any revisions made)	105.210	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Non-Compliance</b> – (Any conditions)	105.125	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Waivers &amp; Equivalentents</b> – (Any approval letters)	105.130 105.135	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Facility Owner or Operator</b> – (Any changes to key personnel)	105.200	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Facility Security Officer</b> – (Any changes, maintained a TWIC)	105.205	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Facility Personnel with Security Duties</b> – (Have TWIC, knowledge of duties)	105.210	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Security Training for all other Facility Personnel</b> – (Familiar with TWIC, relevant provisions of FSP & MARSEC Levels)	105.215	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>MARSEC Level Coordination &amp; Implementation</b> – (i.e.: Facility at proper MARSEC Level & posted)	105.230	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Communications</b> – (Access point security has ability to notify in event of emergency)	105.235	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Security Systems and Equipment Maintenance</b> – (Good working order; inspected / repaired per manufacturer’s recommendations)	105.250	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Access Control</b> – (Access points identified, I.D. checks, screening baggage, personal effects, vehicles, securing unaccompanied baggage, signs posted, TWIC compliant)	105.255 (101.515)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Newly-Hired Employees</b> – (New employees have or in process of having a TWIC & knowledge of TWIC program)	105.257	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Restricted Areas</b> – (Identified / clearly marked, control entry and movement of vehicles, storage of cargo & stores, unaccompanied baggage or personnel effects)	105.260	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Cargo Handling</b> – (Check cargo, storage areas prior to/during ops, compare cargo with delivery documentation, check seal/methods to prevent tampering)	105.265	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<b>Requirements as per 33 CFR Subchapter H</b>		<b>SAT</b>	<b>N/O</b>	<b>N/A</b>	<b>FAIL</b>
<i>Suggestions for SSC's, may use all or some)</i>	<i>Cite</i>				
<b>Vessel Stores/Bunkers</b> – (Screening stores and vehicles at rates specified and advance notice of deliveries?)	105.270	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Monitoring</b> – (Facility area, shore/waterside access; restricted areas; vessel/area surrounding vessel?)	105.275	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Additional Requirements</b> – Passenger and Ferry Facilities	105.285	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Additional Requirements</b> – Cruise Ship Terminals	105.290	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Additional Requirements</b> – Certain Dangerous Cargo (CDC) Facilities	105.295	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Additional Requirements</b> – Barge Fleeting Facilities	105.296	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*SAT – Satisfactory      N/O – Not Observed      N/A – Not Applicable      FAIL – Item Failed Inspection*

<i>Discrepancy Description</i>	<i>Cite</i>	<i>Corrective Action</i>	<i>Due Date</i>

**Comments:**

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**USCG Inspector**

**Facility Security Officer**

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*(Printed Name)*

\_\_\_\_\_  
*(Printed Name)*

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*(Signature)*

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*(Signature)*